Publication Programme

Fort William - India House Correspondence: Vol. XX(Military), 1792-96, edited by Dr. A.C. Banerjee, was published. Printing of Vol. VII(Public), 1773-76 edited by Prof. R.P. Patwardhan, Vol. X (Public), 1786-88 edited by Dr. Raghubir Sinh, and Vol. XI(Public), 1789-92, edited by Dr.I.B.Banerjee neared completion. Printing of Vol.XVIII(Secret, Foreign and Political), 1796-1800, edited by Rev. Father H.Heras, and Vol. XVI(Secret, Foreign and Political), 1787-91, edited by Prof. S.H.Askari was undertaken by the Government of India Press, Nasik. Typescripts of Vol.XIX (Military), 1787-91, edited by Dr. Bisheshwar Prasad, were made ready for the Press.

The Indian Archives: Vol. XIX, No.1 (January-June 1970), No.2 (July-December 1970) were published, and Vol. XX, No.1 (January-June 1971) was in an advanced stage of printing.

Annual Report: The Annual Report of the Department for 1970 was also published.

Records in Oriental Languages:

Calendar of Persian Correspondence: Volume I(1759-67) has been reprinted by photo-offset process. Volume II(1767-69) is under reprint.

Catalogue of Seals:

Detailed catalogues of the Mughal and Foreign Seals found on the original Persian Letters received and the Mutiny Papers are being compiled.

Descriptive List of Mutiny Papers in the National Archives of India, Bhopal:

Volume III of the series was published. It deals with the activities of the rebel sepoys of the Bhopal Contingent at Sehore and Berasia and the subsequent measures taken by Nawab Sikandar Begum to control the situation in her State.

Indian Historical Records Commission Publications:

Volumes Nos. XXXVIII and XXXIX of the Proceedings of the Indian Historical Records Commission were published. Printing of Volume No.XL of the Proceedings is almost complete, and Volume No.XLI is being made ready for the Press.

Record Management

Appraisal of Records: During the period under report approximately 46,000 files of the Departments of Finance, (1924-46); Commerce, (1941-54), and Education, Health and Lands (1923-46) in the custody of the National Archives of India were appraised, besides carrying out a test-check of nearly 5,000 files of the Ministry of External Affairs. Notes were compiled on the organizational set up of the Department of Finance and the Department of Education, Health and Lands for helping the officers engaged in the appraisal of those records. Collection of information regarding the archival assets of the various Ministries and Departments of the Government of India has been taken up with a view to compiling an up-to-date data about all the non-current and semi-current records lying the custody of all the Union Ministries and the Central Departments and their Attached and Subordinate Offices.

Inspection of Record Rooms and other Advisory Duties: The Record Rooms of the Departments of Agriculture, Labour and Employment, Indian Posts and Telegraph Department (Board) and Director General of Supplies & the A.G.C.R., were inspected by Shri M.L. Ahluwalia, Assistant Director of Archives (Record Management) and advice given on the various problems concerning management and preservation of their non-current and semi-current records. Miss D.G. Keswani, Deputy Director of Archives (now Officer on Special Duty) also inspected the Records Room of the Posts and Telegraphs Board, and it was decided to obtain the old printed files lying there from the year 1885 onwards. On the request of the Controller of Defence Accounts, Meerut, an officer of the Department was deputed there to sort out the important records lying in that office for transfer to the National Archives of India.

The Department also made available the necessary know-how on problems of record management to the Assistant Director of Archives, Kerala, Administrative Officer, Office of the Inspector General of Armaments, Assistant Director, Directorate General of Security, Cabinet Secretariat and the Senior Analyst, Hindustan Steel Limited, Bhilai. Besides the above, the Department continued to have liaison with the Department of Administrative Reforms, Government of India with regard to the improvements in the Central Secretariat Manual of Office Procedure (1963 edition) and the compilation of Retention Schedules for records common to all Ministries etc.